

## Minutes of GDTA Meeting 11 November 2013

**Date:** 11/11/2013

**Time:** 7.30pm

**Present:** Rob Eldridge, Dell Campbell, Tony Haworth, Hadrian Cullum, Lynne Buchanan, Fiona Weinert (until 9pm)

**Apologies:** Connie Spence, Aidan Lang

1. Review minutes from last meeting -
  - Item 2 remains outstanding - Rod to report
  - Item 4 - In progress will be completed next meeting
  - Item 6 - In progress - to report on in December meeting
  - Item 16 - In progress

**Motion approved by Lynne Seconded by Rob**

2. Financials - October 2013 presented by Lynne

**Motion approved by Dell, Seconded by Tony**

3. Correspondence In: Resignation Letter as Public Notary from Steven Gibson effective 3/11/2013

4. LMWR - Last week of Comp. Submitted report - Discussion on marketing ideas for encouraging new members. Fiona and Dell to investigate Advertising options

5. Memberships- GTC has made good ground on encouraging new memberships however a unified approach to membership promotion is preferred. Further discussion with Rod is required. Discussion of social memberships - hard to enforce but requires more thought on how to promote. Tony suggested this may work if a computer membership system was in place.

Rules of the free membership scheme for Committee members discussed. Agreed to defer for further discussion (*item closed*).

6. Hotshot tournament hosted by Rod attracted 2 under 8's and 2 under 10's. It would appear a lack of advertising and a clash with nippers as an impact on numbers.

7. Vets - 29th & 30 March 2014 has been confirmed. Hadrian will head the organizing committee for the event and provide updates for future.

8. Rob raised that a form needs to be created if a repair is required. These forms would be collated to track repairs. These items need to be raised for public liability purposes. Rob to put a form together and work with the license holder.

9. Member Christmas Party - 1/12/13. Jenny to cater. Cover is \$5 and it was agreed by the committee to reimburse up to a further \$5 per member. BBQ is out of action. Lynne to call to have it repaired and obtain 2 quotes. Committee will ask reimbursement from

Rod, given it is a repair under the license agreement. If we cannot get this repaired it was agreed to buy a new BBQ with a budget of \$300

**Motion Approved - supported by Lynne and seconded by Rob.**

10. Lease - Letter of intent to renew the Council lease which is due 18 months before the lease expires in Dec 2016. Letter required by January 2014. Rob & Tony to draft a letter at next committee meeting.
11. Computer membership system - Tony to call 3 providers and have them present them to the committee. We need to think about our requirements and present them to the software providers.
12. GST - why it is required to be paid? Question raised by LMWC. Lynne advised that as the GDTA has revenues above \$100,000 we need to be GST compliant.
13. Survey - Rob raised a survey is needed to be done if we need to make improvements to the top complex. Committee agreed to defer decision UFN.
14. Security of GDTA. Gates are not locked and Rob came into the complex one Friday night at 10pm and found that the showers in the ladies toilets were being used. Our lease requirements with Council is that the centre requires to be locked. Committee to raise with Rod considering that we are re-applying for the lease. Doors include toilets, court 10 and front gate.
15. Poles - This is to be done to complete support work around court 10 & 11. Cost of poles will be approx. \$3,500 + GST with work to commence 2nd Dec 2013 for 1 week.

**Motion Approved supported by Tony and seconded by Dell**

### **General Business**

16. Strategic Planning day - Tony presented a draft scoping document for a planning day to brainstorm ideas for a strategic plan. A tentative date of 12/1/14 has been set for Sunday afternoon.
17. Open Day - to be revisited at next meeting
18. Courts 1 & 2 resurface option - to be revisited at next meeting
19. Costing of development plan for bottom courts is \$3.6M and a quote for the same plan for the top complex is to be undertaken at a cost of between \$2,000 and \$4,000. Matter to be discussed at the strategic planning day.

Meeting closed at 10.40pm.